



Title: **Utility Rates**

Policy: 2019-01
Supercedes: 2018-01

Authority: **Council**

Approval Date: **December 11, 2018**
Effective Date: **December 11, 2018**

PURPOSE: To establish rates and charges for the utility system.

POLICY STATEMENT

The Town of Hanna utility system includes the water distribution, sewer and solid waste systems. The municipality is required to control and manage the utility system in a fiscally responsible manner, while providing a service to the residents of the community. Rates for service are set by resolution of Council in accordance with current bylaws, resolutions and budget information.

RESPONSIBILITIES

Town of Hanna Administrative Services is responsible to ensure the accuracy and currency of this policy with respect to the above.

STANDARDS & PROCEDURES

1. Billing Period

Billing periods are established as two month cycles. Invoices shall be generated within 15 working days following each cycle. Invoices for portions of a billing period will be pro-rated accordingly.

2. Fixed Operating Charge

The fixed operating charge is the cost to provide the service to the property, regardless of whether the service is utilized or not. The owner will be responsible for the fixed operating charges for the service at all times. The Town will not reduce the fixed costs for vacant properties for sale or extended vacations.



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3. Manual Meter Read Charge

The Town of Hanna began a program in 2013 to modify or replace water meters for Automated Meter Readings to allow meters to be read remotely. The water meters are fitted with an Encoder Receiver Transmitter (ERT). This eliminates the need for meter readers to enter customers' property, reduces costs and identifies potential theft or loss of water.

For properties where the Town has not been provided access by the customer to install the ERT on the water meter, there will be a fee to have the meter read manually.

Manual Meter Read Charge per billing period **\$ 50.00**

4. Water Charges

Fixed Operating Charge per billing period **\$ 55.00**
Water charges per cubic meter **\$2.78**

5. Sewer Charges

Fixed Operating Charge per billing period **\$ 30.00**
Sewer charges - per cubic meter of water used
over 30 cubic meters **\$ 0.30**

Commercial Water hauling Operations shall be exempt from sewer charges above the minimum charge.

6. Solid Waste

a. Garbage Pickup - Residential Properties

Fixed Operating Charge per billing period for Residential properties
- three (3) bag per week limit **\$11.00**

b. Big Country Waste Management Commission Fee –
Residential and Commercial Properties

Fixed Operating Charge per billing period **\$ 33.50**



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7. Disconnection/Reconnection Fee

When a public works employee is dispatched to disconnect and/or reconnect a utility service a fee will be added to the account as follows:

Due to lack of payment of the utility account **\$ 50.00**
The fee must be paid in addition to the arrears owing for service to be reconnected.

Upon request of the owner or contractor to perform maintenance **\$ 50.00**
This includes the meter, meter reader or water lines.
Except in an emergency, the owner or contractor shall make the request two working days prior to disconnection