

**SCHEDULE 'B'**  
**TOWN OF HANNA**  
**SPECIAL EVENTS PERMIT APPLICATION**

Date of Application: \_\_\_\_\_

Name of Applicant: \_\_\_\_\_

Address: \_\_\_\_\_

Phone #: \_\_\_\_\_ Cell: \_\_\_\_\_ Fax #: \_\_\_\_\_

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Date of Special Event: \_\_\_\_\_

Organization Sponsoring Event: \_\_\_\_\_

Contact: \_\_\_\_\_ Ph. No. \_\_\_\_\_

Time of Special Event:(Start) \_\_\_\_\_ (End) \_\_\_\_\_

Location of Special Event:

Municipal Address: \_\_\_\_\_

Nature of Special Event: \_\_\_\_\_

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Special Requirements Needed: \_\_\_\_\_

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Estimated Number of People in Attendance (per event): \_\_\_\_\_

***Signature of Applicant:***

\_\_\_\_\_

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Permit Approved

Permit Denied

Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_

**Application must be circulated to other departments prior to approval - See Reverse**

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***For Office Use Only***

**REVIEW CIRCULATION**

Legal Description: Lot(s): \_\_\_\_\_, Blk: \_\_\_\_\_, Plan: \_\_\_\_\_, Roll #: \_\_\_\_\_

**BYLAW**

Type of Noise Generated by Special Event: \_\_\_\_\_

Parking / Traffic Issues: NO \_\_\_\_\_ YES \_\_\_\_\_

If yes, describe: \_\_\_\_\_

Other Concerns / Issues: \_\_\_\_\_

***Reviewed by Bylaw Officer:*** \_\_\_\_\_ Date: \_\_\_\_\_

**FIRE**

Number of people attending exceeds maximum capacity of facility? NO \_\_\_\_\_ YES \_\_\_\_\_

Concerns / Issues: \_\_\_\_\_

***Reviewed by Fire Chief:*** \_\_\_\_\_ Date: \_\_\_\_\_

**FACILITY MANAGEMENT**

Concerns / Issues: \_\_\_\_\_

***Reviewed by Director:*** \_\_\_\_\_ Date: \_\_\_\_\_

***Reviewed by CS Foreman:*** \_\_\_\_\_ Date: \_\_\_\_\_

**PUBLIC WORKS**

Concerns / Issues: \_\_\_\_\_

***Reviewed by Director:*** \_\_\_\_\_ Date: \_\_\_\_\_